

Miss Pennsylvania

Local Candidate Resume Instructions (Page 1)

This is your opportunity to demonstrate to the judges why they should consider you for the job. You may list as many or as few items under each category as you desire. Your only restriction is that it must follow the established layout format and it must fit on one (1) page. The judges will receive exactly what is submitted which is the resume combined with the Social Impact Statement. (A total of 2 pages, one side only)

1. Use the layout form on page 2 to fill in information with the headers formatted like the same on page 3. Formatting setting should remain: 1” margins on all four sides. Font: Times New Roman, between 10 and 12 point type. Standard headers listed below should remain bolded, text following should be plain text.
2. **Name:** Your name as you wish the judges to know it. For example: If your full name is LaCriciaDeborah Smith and you want to be known as “Deborah Smith,” type “Deborah Smith.”
3. **Title:** Local title(s) competing for.
4. **Hometown:** Your hometown including the city and the state.
5. **Date of Birth:** Your month, day, and year of your birth. (Ex: October 10, 1994)
6. **Education:** List your most recent school first. If it is grad school, indicate it as such. List degree seeking (all on the same line as the name of the school), on the next line, list your undergraduate school and degree sought/achieved, and below that your high school.
7. **Social Impact Statement:** Make sure it matches the title on your Social Impact Page.
8. **Scholastic/Career Ambition:** List the type of degree/education you would ultimately like to achieve and beneath that, list your career ambition. “Staying Alive:, etc.)
9. List information in paragraph form for the following headers as shown in the sample: **Scholastic Honors; Leadership Roles; Accomplishments; Interesting Facts; Employment:**
10. Provide a short answer for each of the essay questions. Use your best judgment on what is most important to the judges to know about you.
11. **The entire form (Resume as Page 1, Social Impact Statement as Page 2) must fit on two (2) pages using the Times New Roman font style/size listed above. One Side Only.**

The Resume and Social Impact Statement will be given to the judges. You will notice there is a REQUIRED SIGNATURE LINE at the bottom of the Social Impact Statement. Your signature covers the materials listed ON BOTH PAGES. Your signature verifies that everything on the forms you submit is true and accurate. If it is proven that any information on these forms are not true, correct and factual, you risk disqualification from competing.

Name your File: Resume.Miss_LAST NAME, First Name

The SAMPLE resume is only for you to see how your completed resume will look.

Follow the resume layout provided to fill in your information and answer the questions.